



## BOARD OF COUNTY COMMISSIONERS

MONDAY, MARCH 2, 2020

Chief of Operations Jose Chavez led in Prayer and the Pledge of Allegiance.

Richie Fink, District #3 Foreman, called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 2nd day of March 2020, in Meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called the roll and those present were:

Richie Fink, District #3 Foreman represented Harold Haralson, Chairman  
Mark Meyer, District #2 Foreman represented Rod Cleveland, Member  
Tammy Belinson, Secretary  
**(Proxies are on file in the County Clerk's Office for Richie Fink and Mark Meyer.)**

Those absent were: Harold Haralson, Chairman; Darry Stacy, Vice-Chairman; and Rod Cleveland, Member.

**Others present were:** Assistant District Attorney Nat Hale, Linda Atkins, Alison Vinson, Brian Wint, Bryan Jenkins, Earl Cox, Denise Ellison, John Roberts, Joy Hampton, Laura Smith, Leann Clements, Melinda Duke, Sarita Scott, Susan Burr, and Daniel Thatcher.

After the reading of the minutes of the **Regular Meeting of February 24, 2020**, and there being no additions or corrections, Richie Fink moved, seconded by Mark Meyer, that the minutes be **approved** as read.

The vote was: Richie Fink, yes; Mark Meyer, yes.

Motion carried.

### **A. Bid Openings:**

Melinda Duke publicly opened and named each bidder. Richie Fink moved, seconded by Mark Meyer, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners on the following:

1. **Bid #FG-1937** – Construction of a concrete screen wall at the Cleveland County Fairgrounds.

<b>CLEVELAND COUNTY BID SUMMARY</b>
Individual Bidders

<b>Superior Concrete Products</b>	<b>Superior Fence Const. Inc.</b>
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BID: #FG-1937

DEPT: Fairgrounds

DATE OPENED: 3-2-20

1

2

**Awarded To:**  
Tabled on  
3/2/2020

**List of Individual Items**

Construction of a Concrete Screen for the Cleveland County Fairgrounds

**Attend Mandatory Pre-bid Meeting YES/NO:**

**Addendum #1 YES/NO:**

**Warranty:**

**Approximate Start Date:**

**Approximate End Date:**

**Material cost:**

**Labor cost:**

**TOTAL BID PRICE:**

**Exceptions:**

**Contact:**

Ryan Alarcon

Monte Hazelwood

**Title:**

VP Sales

V.P. of Sales

**Address:**

1203 Raider Dr.  
Euleless, TX 76040

3313 S. Syers  
Ave. OKC, OK  
73129

**Phone:**

817-277-9255

616-9203

**Fax:**

817-261-0194

616-9204

**NON-COLLUSION AFFIDAVIT:**

YES

YES

The vote was: Richie Fink, yes; Mark Meyer, yes.  
Motion carried.

Melinda Duke publicly opened and named each bidder. Richie Fink moved, seconded by Mark Meyer, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners on the following:

- 2. Bid #FG-1938** – Masonry Contractor for construction of the entryway columns for the metal fencing, landscape beds and precast concrete panel for the Cleveland County Fairgrounds.

**CLEVELAND COUNTY BID SUMMARY**

Individual Bidders

**L.G. Construction Co., Inc.**

BID: #FG-1938

DEPT: Fairgrounds

DATE OPENED: 3-2-20

1

**Awarded  
To:**

**List of Individual Items**

Masonry Contractor for construction of entryway columns, columns for metal fencing, landscape beds and precast concrete panel for the Cleveland County Fairgrounds

**Attend Mandatory Pre-bid**

**Meeting YES/NO:**

**Addendum #1 YES/NO**

**Warranty**

**Approximate Start Date:**

**Approximate End Date:**

**Material Cost:**

**Labor Cost:**

**TOTAL BID PRICE:**

**Contact:**

John Smith Jr.

**Title:**

Vice President

**Address:**

5940 Epperly Dr.  
OKC, OK 73135

**Phone:**

405-672-9100

**Fax:**

NON-COLLUSION AFFIDAVIT:

YES

The vote was: Richie Fink, yes; Mark Meyer, yes.  
Motion carried.

Melinda Duke publicly opened and named each bidder. Richie Fink moved, seconded by Mark Meyer, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners on the following:

3. **Bid #FG-1939** – Contractor for Commercial Metal Fence for the Cleveland County Fairgrounds.

**CLEVELAND COUNTY BID SUMMARY**

Individual Bidders
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	<b>Affordable Fence Co.</b>	<b>Superior Fence Construction Inc.</b>
BID: #FG-1939		
DEPT: Fairgrounds		
DATE OPENED: 3-2-20	1	2

**List of Individual Items**

**Awarded To:**

Tabled on  
3/2/2020

Contractor for Commercial  
Metal  
Fence for the Cleveland  
County  
Fairgrounds

**Attend Mandatory Pre-bid**

**Meeting YES/NO:**

**Addendum #1 YES/NO:**

**Warranty:**

**Approximate start date:**

**Approximate end date:**

**Material cost:**

**Labor cost:**

**TOTAL BID PRICE:**

**Exceptions:**

<b>Contact:</b>	Blake Potter	Monte Hazelwood
<b>Title:</b>	Sr. Project Manager	V.P. of Sales
<b>Address:</b>	1450 W. Onyx Way Mustang, OK 73064	3313 S. Byers Ave. OKC, OK 73129
<b>Phone:</b>	405-546-6050	616-9203
<b>Fax:</b>	N/A	616-9204
<b>NON-COLLUSION AFFIDAVIT:</b>	YES	YES

The vote was: Richie Fink, yes; Mark Meyer, yes.  
Motion carried.

**B. Old Business:**

1. Upon the recommendation of Purchasing Agent Melinda Duke, Richie Fink moved, seconded by Mark Meyer, to **table** the awarding and/or rejecting of the bids until a later date for Bid #FG-1940 – Contractor for purchase and installation of wooden stockade fence for the Cleveland County Fairgrounds. The vote was: Richie Fink, yes; Mark Meyer, yes.  
Motion carried.

**C. Items of Business:**

Richie Fink said that the following Items, No. 1 through No. 9, are **Consent Items** and are routine in nature: Richie Fink moved to **approve** the Consent Items. Mark Meyer seconded the motion:

**1. Service Contract** between Board of County Commissioners on behalf of Cleveland County Court Clerk and Business Imaging Systems, Inc. effective July 1, 2020 through June 30, 2021 in the amount of \$15,535.49 annually for the application Xtender Server-25CC user ST #3131728, RapidScan Batch Scanning Software, Seagate B/U Agent for SQL Server, SQL Server 2000 CAL 25-pack, Dell Server, U Scan Roll Microfilm Scanner, Integrated All-In-One Touchscreen PC, Rack Mount System and Tape Library.

**2. Approve the following Cash Fund Appropriations**

a. Assessor Revolving	\$ 808.00
b. Bridge Capital Improvement	\$ 168.12
c. County Clerk Lien Fee	\$ 3,371.25
d. Co Bridge and Road Improvement	\$ 63,635.65
e. Commissioners Building Fund	\$ 245.40
f. Court Clerk Revolving Fund	\$ 11,234.90
g. Co. Clerk Rec Mgmt./Preservation Fee	\$ 45,965.48
h. DA Revolving Fund	\$ 595.79
i. District Court Rev Fund	\$ 245.71
j. Drug Court Contributions/Donation	\$ 138.75
k. Fairgrounds	\$ 16,243.95
l. Health	\$ 10,867.25
m. Highway	\$ 538,479.49
ni. Jail Commissary	\$ 104,856.78
o. Juvenile Drug Court Revolving Fund	\$ 2,000.00
p. Sales Tax	\$ 935,687.03
q. Sheriff Federal Share Revenue	\$ 2.20
r. Sheriff Services Fees	\$ 116,577.94
s. Treasurer Certification Fee	\$ 3,940.00

**3. Approve** the Revised Resolution designating County depository banks for the Fiscal Year 2019-2020.

**4. Agreement** between Board of County Commissioners on behalf of Cleveland County Sheriff's Office and Fleetio for a software subscription effective March 1, 2020 through June 30, 2020 prorated in the amount of \$2,268 for up to 90 assets.

**5. Payment of Invoice #683957** from Crowe & Dunlevy for Miscellaneous Labor & Employment Consultations provided to Cleveland County in the amount of \$4,924.65.

6. **Notice** given pursuant to 62 O.S. § 461 that a Transfer of Appropriations was done as follows:
  - a. Transfer of funds from 100500-51000, Sheriff General Fund Personal, \$200,000.00 to Sheriff, 100500-55000, Sheriff General Fund Capital, \$200,000.00.
7. **Approval** of final plat for Tract 1 of Tiny Twelve in the Trees, a part of the Northeast Quarter (NE/4) of Section Fourteen (14), Township Nine (9) North, Range One (1) East of the Indian Meridian, Cleveland County, Oklahoma and Tract 2 of Tiny Twelve in the Trees, a part of the Northeast Quarter (NE/4) Section Fourteen (14), Township Nine (9) North, Range One (1) East of the Indian Meridian, Cleveland County, Oklahoma.
8. **Review**, Audit, and Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
9. **Review**, Audit, and Approve or Disallow claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.


The vote was: Richie Fink, yes; Mark Meyer, yes.  
Motion carried.

**END OF CONSENT DOCKET**

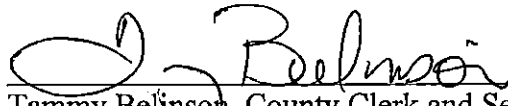
- D. **No new Business** to present at this time.
- E. **No Commissioner's** discussions about **County Business** at this time.
- F. There were no **comments** made by the **Public**.
- G. There being no further business to come before the Board, Richie Fink moved, seconded by Mark Meyer, that the meeting is **adjourned** at 1:07 P.M.  
The vote was: Richie Fink, yes; Mark Meyer, yes.  
Motion carried.

(Clerk's Note: Agenda was posted on February 28, 2020, @ 10:07 AM.)

**BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Harold Haralson, Chairman

**ATTEST:**

  
\_\_\_\_\_  
Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
\_\_\_\_\_  
Deputy County Clerk